

# CORPORATE AFFAIRS COMMISSION

(Established under the Companies and Allied Matters Act 1990)



## FORM CAC 1.1

### APPLICATION FOR REGISTRATION OF COMPANY

Form Must be typed and not Handwritten

(Carefully read the Notes overleaf before you fill in the Form)

Type of Company (Tick as appropriate) | LIMITED BY SHARES  LIMITED BY GUARANTEE  UNLIMITED

COMPANY NAME

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#### SECTION A: COMPANY ADDRESS

Registered Office Address and Head Office Address if different from Registered Office Address	
Registered Office Address:	
Head Office Address: (If different from Registered Office Address)	
Email Address:	

#### SECTION B: THE AUTHORIZED SHARE CAPITAL OF THE COMPANY IS:

	<b>N</b>	
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AMOUNT IN WORDS

DIVIDED INTO  OF **N**  EACH

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Signature of Director

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Name of Director & Tel. No.

#### SECTION C: PARTICULARS OF FIRST DIRECTORS & THEIR CONSENT TO ACT

1. Name and Addresses of Persons who are First Directors of the Company & Their Consent to Act					
Name:					
Address:				Nationality:	
City		State:		Country of Residence	
ID No.		ID. Type		Email:	
Date of Birth:		Gender		Phone No.	

Signature: \_\_\_\_\_  
I Consent to be a Director of the above named Company

Date: \_\_\_\_\_

2.

<b>Name:</b>					
<b>Address:</b>				<b>Nationality:</b>	
<b>City</b>		<b>State:</b>		<b>Country of Residence</b>	
<b>ID No.</b>		<b>ID. Type</b>		<b>Email:</b>	
<b>Date of Birth:</b>		<b>Gender</b>		<b>Phone No.</b>	

Signature: \_\_\_\_\_  
*I Consent to be a Director of the above named Company*

Date: \_\_\_\_\_

3.

<b>Name:</b>					
<b>Address:</b>				<b>Nationality:</b>	
<b>City</b>		<b>State:</b>		<b>Country of Residence</b>	
<b>ID No.</b>		<b>ID. Type</b>		<b>Email:</b>	
<b>Date of Birth:</b>		<b>Gender</b>		<b>Phone No.</b>	

Signature: \_\_\_\_\_  
*I Consent to be a Director of the above named Company*

Date: \_\_\_\_\_

4.

<b>Name:</b>					
<b>Address:</b>				<b>Nationality:</b>	
<b>City</b>		<b>State:</b>		<b>Country of Residence</b>	
<b>ID No.</b>		<b>ID. Type</b>		<b>Email:</b>	
<b>Date of Birth:</b>		<b>Gender</b>		<b>Phone No.</b>	

Signature: \_\_\_\_\_  
*I Consent to be a Director of the above named Company*

Date: \_\_\_\_\_

#### SECTION D: PARTICULARS OF SECRETARY (INDIVIDUAL)

<b>Name:</b>					
<b>Address:</b>					
<b>Phone No.</b>		<b>Email:</b>		<b>Signature:</b>	
<b>ID Type:</b>				<b>ID No:</b>	

#### SECTION D1: PARTICULARS OF SECRETARY (FIRM/CORPORATION)

<b>Name:</b>				<b>BN/RC No:</b>	
<b>Phone No.</b>		<b>Email:</b>		<b>Signature:</b>	
<b>Address:</b>					

\_\_\_\_\_  
 Signature/Seal Of Secretary

\_\_\_\_\_  
 Name Of Secretary & Tel. No.

**SECTION E: Statutory Declaration of Compliance with the requirements of CAMA by a Legal Practitioner**

<b>Name of Deponent:</b>			
<b>Address:</b>			
<b>Accreditation No. (if any)</b>		<b>Phone No.:</b>	
<p><b>Do solemnly declare that the above proposed company has fulfilled the requirements for its registration</b></p> <p>Declared at _____ on the _____ day of _____ 20____</p> <p style="text-align: right;">_____</p> <p style="text-align: right;"><b>Deponent</b></p> <p style="text-align: center;">Before Me: _____</p> <p style="text-align: center;"><b>Commissioner of Oaths/Notary Public</b></p>			

**PRESENTED FOR FILING BY:**

<b>Name:</b>			
<b>Address:</b>			
<b>Phone No.:</b>		<b>Email:</b>	
<b>Accreditation No. (Where Applicable):</b>		<b>Date:</b>	

## **Notes:**

- a) A copy of either the Data Page of International Passport, Driver's license or National Identity Card of every individual director, subscriber and secretary must be attached to this application. For non-Nigerians only Data Page of International Passport is acceptable.**
- b) Directors must be individuals and not below the age of 18years. See section 257 CAMA for other grounds of disqualification.**
- c) Minors can subscribe to the shares of the company provided there are atleast two other qualified persons.**
- d) A copy of Birth Certificate of every minor that is a subscriber issued by the National Population Commission or Data Page of International Passport must be attached.**
- e) Where a corporate body is a subscriber or nominates a director to the board for a fixed term, a board resolution to that effect must be attached. For a corporate body registered outside Nigeria, a copy of certificate of registration duly translated if not in English Language must in addition be provided.**
- f) The minimum share capital for a private company is ₦10,000 and ₦500,000 for a public company. Atleast 25 percent of the nominal share capital must be issued at all times. Please check the guidelines of other regulatory bodies for the capital requirements for companies operating in those sectors.**
- g) A company limited by guarantee should not be registered with a share capital. The Commission is also required by law to refer the memorandum to the Attorney General of the Federation for approval before registration.**
- h) Foreigners that are directors or subscribers using Nigerian addresses must attach copies of their residence permit. Other foreigners should use their residential addresses in their country of residence.**
- i) This form must be accompanied by duly signed and stamped copies of the memorandum and articles of association. Companies are required to adopt the applicable model articles in Table 'A' of CAMA. Any modification to the table must be highlighted and registered together with the memorandum.**
- j) A first director or subscriber can prepare and present the incorporation documents directly to the Commission for processing. The use of accredited professionals is no longer necessary provided all matters incidental to the registration are complied with.**
- k) All asterisked fields on the form are mandatory.**